

**The Minute of Scientific Council meeting of Sumgayit State University
dated 20.04.2022 (pr. No. 08)**

Attended: 48 members out of 49 members of the Scientific Council.

I Issue: Renaming the position of vice-rector for humanitarian affairs of SSU to the “Vice-rector for social affairs and public relations”.

II Issue: Creation of permanent commissions within the Scientific Council (Vice-rector for, Assoc. prof. N. Talibov)

2.1. Vice-rector for Teaching organization and Training technologies Assoc. prof. N.Talibov's information should be taken into account.

2.2. The composition of the commissions operating within the SSU Scientific Council should be approved:

I Commission on education and science

II Commission on economic and financial-economic activities

III Disciplinary commission

IV Commission on humanitarian, social, youth and sports affairs

V Commission on international relations

III Issue: Results of scientific-research, scientific-pedagogical experiences and attestations of masters in the 2021-2022 academic year (Head of Doctorate and Master's Department Assoc. S. Khalilov)

3.1. Head of Doctorate and Master's Department Assoc. S. Khalilov's information about results of scientific-research, scientific-pedagogical experiences and attestations of masters students in the 2021-2022 academic year should be taken into account.

3.2. It should be noted that despite the restrictions and difficulties caused by the Coronavirus pandemic, the scientific-research and scientific-pedagogical experiences of the second-year graduate students were fully completed.

3.3. The results of the attestations of the second-year graduate students in the Faculty Scientific Councils should be considered satisfactory and it should be considered appropriate to give a month additional time to the post-graduate students who did not pass the attestation.

3.4. Accurate checking of master's dissertations, including passing through the anti-plagiarism program, as well as identification of talented, hardworking master's degree students who actively participate in the public affairs of the university should be entrusted to assoc. Sabir Khalilov.

IV Issue On the improvement of teaching in selected specialties as a pilot project at SSU and preparing some educational programs for international accreditation within the framework of the Twinning program of the European Union project "Support for the strengthening of higher education in Azerbaijan" (adviser to the rector assoc. Z. Huseynov)

4.1. On the improvement of teaching in selected specialties as a pilot project at SSU and preparing some educational programs for international accreditation within the framework of the Twinning program of the European Union project "Support for the

strengthening of higher education in Azerbaijan" the information of the adviser to the rector Assoc. Z. Huseynov should be taken into account.

4.2. It should be noted that the simulation assessment conducted at SSU within the framework of the European Union Twinning program "Support for strengthening higher education in Azerbaijan" project was successfully completed.

4.3. The activities of SSU employees in the activities carried out in the direction of the project implementation and in achieving the results should be positively evaluated.

4.4. According to the reports prepared by international experts within the framework of the project, further development of strengths, elimination of weaknesses, analysis of the work in the direction of implementation of recommendations and strengthening of efforts in the direction of solving necessary issues should be assigned to faculty deans, heads of departments and relevant structures.

4.5. Taking into account the growing need for teachers to know foreign languages, it should be considered appropriate to increase the efforts of young teachers to learn foreign languages, to support them by faculty deans, department heads and the Linguistic Center. As a stimulating measure, proposals on making certain additions to the salaries of teachers who teach subjects in a foreign language should be prepared by N. Talibov, vice-rector for teaching organization and training technologies and submitted to the rector.

4.6. According to the done negotiations regarding the international accreditation of educational programs in process automation engineering, computer engineering, information technologies, energy engineering, electrical and electronics engineering, and chemical engineering specialties, including the determination of the international accreditation body that will carry out the accreditation.

V Issue Various issues

5.1. Approval of the composition of the Competition Commission to fill vacant positions at SSU

5.2. New editorship on approval of the subject of the doctoral dissertation of Assoc. prof. S.S. Maharramova, PhD student of the Department of History of Azerbaijan and Eastern European Peoples

5.3. Confirmation of the subject of the doctoral dissertation of Kh.Seyfullayeva, a doctoral student of the scientific doctoral program of the Department of Differential Equations and Optimization, in the new editorship.

5.4. On granting publication rights to educational materials (Scientific secretary prof. M. Samadov)

5.4.1. It should be allowed the publication of studying and teaching-methodical materials named below.

1. *Abdullayeva Zoya Hamlet, Niftiyev Famil Gaghamali*. Lankaran Astara economic region (physical and economic geographical features, development of social infrastructure areas and territorial organization). Textbook. Sumgait: Editorial and publishing department of SSU, 2022, 284 p. (050117- For undergraduate training in teaching history and geography)

2. *Amiraslanova Dilara Amiraslan*. Corporate finance. Textbook . Sumgait: Editorial and publishing department of SSU, 2022, 215 p. (050406- For undergraduate training in finance)

3. *Huseynov Shikar Ali*. Management of primary education. Textbook . Sumgait: Editorial and publishing department of SSU, 2022, 143 p. (050107- For undergraduate training in elementary school teaching)
4. *Agayev Akbar Ali, Ramazanov Gafar Abdul, Bayramov Gorkhmaz Kerim, Garayeva Irade Eyvaz*. Chemical technology of plastic masses. Textbook. Sumgait: Editorial and publishing department of SSU, 2022, 291 p. (060641- For graduate training in chemical engineering)
5. *Ahmedov Mahammad Aladdin, Osmanov Ilgar Osman*. Theory of economic analysis. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 9 p. (050404- For undergraduate training in economics)
6. *Kahramanov Polad Farrukh, Rzayeva Gunay Fikret*. Harmonic analysis. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 9 p. (060501- Mathematics specialization for master's training in mathematical analysis specialization)
7. *Bayramova Novraste Sidgali*. Mathematics. Subject program. Sumgait Editorial and publishing department of SSU, 2022, 13 p. (050117- For undergraduate training in teaching history and geography)
8. *Bakhshaliyev Adil Bakhshali, Gasimov Adalat Gasim*. Work with historical documents and their importance. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 21 p. (060111- History teaching specialty for master's training in history teaching methodology and methodology specialization)

Scientific secretary:

prof. M. M. Samadov