

**The Minute of Scientific Council meeting of Sumgayit State University
dated 07.06.2022 (pr. No. 10)**

Attended: 47 members out of 49 members of the Scientific Council.

Issue I: About the results of the examination session of the spring semester of the 2021/2022 academic year

a) Undergraduate level (Director of Teaching Methodological Center Faig Shirinov)

b) On the master's level (Doctoral studies and master's department head associate professor S. Khalilov)

c) Sumgayit State Technical College under SSU (Director of SSTC assoc.prof. M. Pirguliyeva)

1.1. Regarding the results of the examination session of the spring semester of the 2021/2022 academic year, the information Faig Shirinov, the director of the Teaching Methodological Center at the bachelor's level, and the head of the department of Doctoral and Master's Studies at the master's level, assoc.prof. S. Khalilov, the director of the Technical College of Sumgayit State Technical College under SSU assoc.prof. M. Pirguliyeva should be taken into account respectively.

1.2. The examination session of the spring semester of the academic year 2021/2022 was conducted in accordance with the order of the Minister of Education No. F-282 dated 19.05.2022 and the order No. R-24/1 of the rector of Sumgayit State University dated 19.05.2022 .

1.3. It should be noted that the exam session was held in an organized manner, the coordinators supervising the exams were informed in advance, the course of the exams was under the constant control of the university management and faculty deans, the Appeals Commission and the exam headquarters were active during the exam session.

1.4. The "Graduation Day" at SSU was organized with the participation of the deputy Minister of Education of the Republic of Azerbaijan, the head of the Sumgayit City Executive Authority and the head of the Sumgayit City Police Department.

1.5. Faculty deans and heads of departments should be tasked with strengthening work in the direction of further development of students' writing and speaking skills, learning foreign languages, increasing their ability to use modern computer software packages, and expanding their involvement in international exchange programs.

1.6. In order to achieve the goals set in accordance with the Strategic Development Plan of SSU, the efforts for achieving a high level of performance of students' knowledge, skills and habits during the education period, and to increase the opportunities for graduates to enter the labor market should be entrusted to faculty deans, department heads and heads of structural bodies.

1.7. On the initiative and proposal of the rector, the planning of the admission of talented students who graduated from the bachelor's level of SSU with high academic indicators to the master's level of the Ufa State Petroleum Technical University and the payment of tuition fees by USOTU should be positively evaluated.

1.8. Faculty deans should be tasked with identifying Russian-speaking, literate, talented and hard-working graduates who graduated from the bachelor's level of SSU and helping them to be admitted to the master's level of USOTU.

Issue II: About the results of the SSU delegation's visit to the Ufa State Oil Technical University (Vice-Rector for International Relations Assoc. Prof. G. Atayev)

2.1. About the results of the SSU delegation's visit to the Ufa State Oil Technical University, vice-rector on International relations assoc.prof. G. Atayev's information should be taken into account.

2.2. Participation of SSU delegation in the 30th Anniversary Exhibition Forum "Gas-Oil-Technologies" held at Ufa State Oil Technical University (USOTU), establishment of relations with delegations from universities of other countries and cities (St. Petersburg, Kazakhstan, Tatarstan, etc.) and holding an information session with our Azerbaijani compatriots living in Ufa, familiarizing foreign citizens with the rules of admission to SSU should be evaluated positively.

2.3. The participation of the SSU representatives as the jury in the subject Olympiad held at the Ufa State Oil Technical University, the delegation's exchange of experience at the Salavat Institute, and the active participation in the Azerbaijan Culture Days held in Ufa should be positively evaluated.

2.4. It should be noted that the details of the bilateral cooperation agreement proposed by Ufa State Aviation Technical University (USATU) with SSU were partially discussed and it was decided to send a delegation of Ufa State Aviation Technical University to SSU in the next semester for the preparation and approval of the final version of the cooperation agreement.

2.5. It should be noted that within the framework of the Association of Russian-Azerbaijani Universities, the relations of SSU employees with advanced universities of Russia have been expanded in a bilateral and multilateral format, and the process in this direction is continued.

Issue III: About the events held in connection with the 60th anniversary of SSU (Chairman of the Trade Union Committee assoc.prof. N. Ibayev)

3.1. About the events held in connection with the 60th anniversary of SSU, the chairman of the Trade Union Committee N. Ibayev's information should be taken into account.

Issue IV: Implementation of the decisions of the Scientific Council
(Scientific secretary prof. M. Samadov)

4.1. The information of scientific secretary prof. M. Samadov should be taken into account on the implementation of the decisions of the Scientific Council.

4.2. It should be noted that in the "State program for increasing the international competitiveness of the higher education system in the Republic of Azerbaijan for the years 2019-2023", the development of business-creative environment in Azerbaijani universities is indicated as one of the priority directions. Based on the relevant provisions of the State Program, the Strategic Development Plan for 2020-2025, approved by the Scientific Council of SSU, envisages the creation of an "Innovation and Creativity Center" at the university, and the implementation of relevant measures is planned.

4.3. With the order of the rector of SSU, a Working , Mentor and an Expert groups were established for the purpose of creating the "Innovation and Creativity Center" and ensuring its efficient operation, and the working group's action plan was approved.

4.4. It should be noted that in order to speed up the work for the creation of the "Innovation and Creativity Center", on 05.06.2022, the members of the working group - vice-rector on Science and Innovations prof. R. Mammadov, vice-rector on Economic

affairs Naib Hajiyev and head of the Scientific department assoc.prof. S. Orujov visited the "INNOLAND Incubation and Acceleration Center" of the State Agency for Service to Citizens and Social Innovations under the President of the Republic of Azerbaijan, and gathered enough experience in the direction of creating a modern innovative technopark at the university and organizing its efficient operation.

4.5. As a part of the work carried out in the direction of the creation of the "Innovation and Creativity Center", a consultation meeting between the members of the working group from the Ministry of National Education of the Republic of Turkey and TUBITAK, international mentors on startup creativity on the "Zoom platform", creating of "Innovation and Creativity" at SSU and the planning of inviting Turkish specialists to SSU for the purpose of establishing step-by-step innovation and creative works of the Center, discussing the operation plan of the center and conducting relevant trainings should be positively evaluated.

Issue V. Approval of the Plan of the Scientific Council for the academic year 2022/2023

5.1. About the plan of the Scientific Council for the 2022/2023 academic year, Scientific secretary prof. M.M. Samadov's information should be taken into account and the Plan of the Scientific Council should be approved.

Issue VI. Miscellaneous issues

6.1. Approval of curricula of new majors planned for the 2022/2023 academic year

6.1.1. 050629-Mechatronics and robotics engineering (full-time education) at the undergraduate level of the faculty of Engineering; 050629-Mechatronics and robotics engineering (correspondence education); 050628-Mechanical engineering (correspondence education); 050621- Logistics and transport technologies engineering (correspondence education) specialties; 060628-Process automation engineering specialization-Informatics and management specialization in technical systems (full-time education) should be approved.

6.2. Discussion on the granting of publishing rights to educational materials.

Scientific secretary: prof. M. M. Samadov