

**The Minute of Scientific Council meeting of Sumgayit State University dated
dated 18.05.2022 (pr. No. 09)**

Attended: 47 members out of 49 members of the Scientific Council.

Issue I: Submission of Vahid Aziz's book "Param-parcha illər..." to the Azerbaijan State Prize (dean of the faculty of Philology assoc.prof. S. Hamzayeva)

1.1. About the book of poems "Param-parcha illər..." by the People's poet Vahid Aziz, the dean of the faculty of Philology, assoc.prof.. S. Hamzayeva's information should be taken into account.

1.2. It should be noted that the book of poems of the People's Poet Vahid Aziz "Param-parcha illər..." was discussed with the participation of the faculty and students of SSU, and it was recommended to submit the book to the Azerbaijan State Prize with the numerous requests of the wide readership.

1.3. Taking into account the numerous appeals of the wide readership and the recommendation of the Scientific Council of the faculty of Philology, the book of poems of the People's poet Vahid Aziz "Param-parcha illər..." should be submitted to the State Prize of the Republic of Azerbaijan and the review given to the book by the Scientific Council of SSU should be approved.

Issue II: About the state of preparation for the examination session and State certification of the spring semester of the 2021/2022 academic year

a) Undergraduate level (Director of Teaching Methodological Center Faig Shirinov)

b) On the master's level (Head of Doctoral studies and master's department assoc. prof. S. Khalilov)

c) Sumgait State Technical College under SSU (Director of SSTC assoc.prof.. M. Pirguliyeva)

2.1. About the state of preparation for 2021/2022 academic year spring semester exam session and State certification preparation Faig Shirinov, director of the Teaching and Methodological Center at the undergraduate level, head of the department of Doctoral and Master's Studies at the master's level, assoc.prof. S. Khalilov, director of Sumgayit State Technical College under SSU, assoc.prof. M. Pirguliyeva should be taken into account.

2.2. It should be noted that in all faculties of SSU, as well as in Sumgayit State Technical College under SSU, a serious effort is being made to complete the necessary work on the examination session of the spring semester and State attestation.

2.3. In order to ensure the examination session of the spring semester of the 2021/2022 academic year and the State attestation, the preparation of the necessary documents and their timely delivery to the relevant departments should be entrusted to the faculty deans and department heads.

Issue III: About the work done at the university in the direction of creating a modern "Innovation and Creativity Center" at SSU, the results of studying foreign experience

in this field and the tasks ahead (professor J. Mammadov, head of the Process Automation department, assoc.prof. S. Orujov, Head of the Scientific Department)

3.1. The work done at the university in the direction of establishing a modern "Innovation and Creativity Center" at SSU, the results of studying foreign experience in this field and the opinion of prof. J. Mammadov, head of the Process Automation department, and assoc.prof. S. Orujov, head of the Scientific Department, should be taken into account.

3.2. In order to ensure the construction and operation of the "Innovation and Creativity Center", a working group should be created under the leadership of the vice-rector on Science and Innovations, prof. R.S. Mammadov, and a plan of events should be prepared and implemented, indicating the execution period and the executors of the work to be done.

Issue IV Various issues

4.1. On the granting of publishing rights to educational materials (Scientific Secretary prof. M. Samadov)

4.1.1. Allow the publication of study and teaching-methodical materials named below.

1. Huseynova Afat Sudef gizi. Peripheral devices of computers and networks. Textbook. Sumgait: Editorial and publishing department of SSU, 2022, 144 p. (050620 for Bachelor of Computer Engineering)

Basis: Minutes No. 22 dated May 16, 2022 of the technical sciences section meeting of the editorial publishing board of SSU

2. Mammadov Avtandil Israfil oghlu. Children's folklore. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 10 p. (050107 for bachelor's training in the specialty of elementary school teaching)

Main: Extract from the minutes of the online meeting No. 08 of the Teaching Methodological Council of SSU on April 26, 2022

3. Aliyeva Afiga Ali gizi. Literature of Turkic peoples. Subject program. Sumgait: Editorial and publishing department of SSU, 2022, 17 p. (050101 for bachelor's training in the specialty of teaching Azerbaijani language and literature)

Main: Extract from the minutes of the online meeting No. 08 of the Teaching Methodological Council of SSU on April 26, 2022

4. Bayramova Novraste Sidgali gizi. Mathematics. Subject program. Sumgayt: Editorial and publishing department of SSU, 2022, 13 p. (050103 for undergraduate training in geography teaching)

Main: Extract from the minutes of the online meeting No. 08 of the Teaching Methodological Council of SSU on April 26, 2022

Scientific secretary: prof. M. M. Samadov